



SOUTH
KESTEVEN
DISTRICT
COUNCIL



Cabinet

Date 11 September 2023

Report of Councillor Rhea Rayside,
Cabinet Member for People and
Communities

Control Room Relocation

Report Author

Alison Hall-Wright, Assistant Director of Finance

alison.hall-wright@southkesteven.gov.uk

Purpose of Report

To seek approval to relocate the Control Room to the Grantham Police Station.

Recommendations

That Cabinet:

1. Approves the relocation of the Control Room to the Grantham Police Station
2. Approve a budget amendment of £16,800 to be funded from the Council's Local Priorities Reserve

Decision Information	
Is this a Key Decision?	No
Does the report contain any exempt or confidential information not for publication?	No
What are the relevant corporate priorities?	High performing Council
Which wards are impacted?	All

1. Implications

Taking into consideration implications relating to finance and procurement, legal and governance, risk and mitigation, health and safety, diversity and inclusion, safeguarding, staffing, community safety, mental health and wellbeing and the impact on the Council's declaration of a climate change emergency, the following implications have been identified:

Finance and Procurement

1.1 The financial implications of this proposal are detailed in the report and the one-off funding can be funded from the Council's reserve should it be approved.

Completed by: Richard Wyles, Deputy Chief Executive and s151 Officer

Legal and Governance

1.2 There are no significant legal or governance implications arising from this report.

Completed by: Graham Watts, Assistant Director of Governance and Monitoring Officer

Community Safety

1.3 Relocation of the Control room to Grantham Police Station would be beneficial to the CCTV Team and the wider Council and would further strengthen our working relationships with the local Policing Team, thereby be advantageous to community safety within the District.

Completed by: Ayeisha Kirkham, Interim Head of Public Protection

2. Background to the Report

2.1 The CCTV control room has been located at a site currently owned by the Council for a number of years. The office accommodation is dated so requires investment to modernise the facilities and provide quality staff welfare facilities. There are a number of operating constraints with the facility including a limitation of space, parking provision and the proximity to other partners who require access to the surveillance information. To alleviate the issues with the current site and to further harness partnership working discussions have been underway with the Police Authority regarding relocating the CCTV control room to the Grantham Police Station Headquarters. The relocation would bring a number of benefits including:

- Reduced timeline for the Police to review CCTV footage
- Reduced lone working as the CCTV operatives would be based at the Police Station
- Provision of modern facilities for the CCTV operatives
- Reduction in operating costs from the current location

2.2 A location has been identified at the Police Station for the control room but a number of preparatory works are required in order to enable a smooth transition. As there is currently no budget for these works, a budget amendment is requested should the proposal be supported. It is proposed the one-off funding is sourced from the Local Priorities Reserve.

Table 1 – Proposed Schedule of Works

Description of Works	Cost
Electrical Works	£6,800
Joinery – interconnecting door	£1,000
Joinery – construction of server room	£2,650
Air Conditioning	£6,350
Total	£16,800

2.3 British Telecom PLC (BT) currently provides the Council's CCTV network infrastructure, so they have undertaken a survey of the proposed room and are currently producing a control room design to ensure that the location design meets the needs of the CCTV infrastructure and the Council's requirements.

2.4 The Council will be required to enter into a lease for a period of 20 years with the Police if the relocation is approved, there will be no cost to the Council as it has been agreed that the annual service charge will be waived. In accordance with the Council's approved scheme of delegation the lease will be entered into should the proposal be supported. Once the lease has been entered into a timeframe will

be agreed with the Police Authority for the works detailed in table 1 to be completed. If this proposal is approved, it is anticipated that the transfer of the Control Room to the Police Station will be completed by 31 March 2024.

3. Key Considerations

- 3.1 If the proposal is not approved the design for the new depot would need to be revisited as the control room is not currently included.

4. Other Options Considered

- 4.1 The control room could remain at its current location but this would impact on any future options for Alexandra Road if the depot relocation is approved.
- 4.2 The control room could be included in the new depot site, but this would remove the benefits detailed in paragraph 2.1 of this report.

5. Reasons for the Recommendations

- 5.1 The relocation of the Control Room will remove the limitations of the current location, increase partnership working with the Police and will also bring a number of benefits to the Council which have been detailed in paragraph 2.1 of this report.